

2017-2018 TEWMS

TARDY TABLE

What students need to know about Tardy Table:

1. **Never go to class late without a pass!**
2. If you are late for class or school (defined as not being in the classroom when the bell rings), your teachers will **NOT** allow you to enter the classroom. You must report directly to the Tardy Table located near the Back Office.
3. If you arrive to school late, you must still go to the Front Office to get a pass. Bring a note from your parent to excuse it.
4. Excessive tardies may result in student getting a referral and being Off-Track which prevents students from participating in extracurricular activities.
5. Tardies are cumulative – not tardies by period.
6. Once you get a pass to class, you have 3 minutes to return to class.
7. ALL consequences will be tracked and monitored daily.
8. If you receive a lunch detention or afterschool detention, serve right away.
9. For lunch detention, report to the Lunch Detention area at the beginning of your lunch period on the day you are assigned. Do NOT get your lunch – you will be allowed to get your lunch when you are dismissed an adult. Follow rules posted at the tables.
10. For afterschool detention, you will receive an Afterschool Detention form that you must get it signed by your parent and return to school. On the day of your assigned afterschool, report to the Back Office by 3 p.m.

What teachers need to know about Tardy Table:

1. Do **not** allow tardy students into class without a pass. Allowable passes: Tardy Table Pass; Late Bus Pass (stamped by cafe), any staff created pass that is signed with pen.
2. Tardy is defined as not being in the classroom when the late bell rings.
3. **ALWAYS** mark the student “T” for Tardy on myStudent – even if student has a pass from another teacher or a bus pass . A phone call will automatically be sent home in the evening.
4. Tardies will be documented and monitored daily.
5. Tardy consequences will reset at the end of each quarter.

TEWMS

Progressive Discipline Plan For Tardies

2017-2018

Tardies	Consequences
1	Warning
2	Warning
3	1 Day of Lunch Detention
4	3 Days of Lunch Detention
5	1 Day of Afterschool Detention
6	3 Days of Afterschool Detention
7	1 Day of ISS (Referral)
8	3 Days of ISS (Referral)
9 and more	We have a problem!!! See an Administrator immediately (Referral)

Resets each quarter.

