



ATTENTION PARENTS

New Check Writing Policy Effective February 2009

As a result of the continued increase in the number of bad checks we receive, Pasco County Schools now utilizes **CHECKCARE** to assist in the recovery of all returned checks. Please include the following information on every check presented to Pasco County Schools:

FULL NAME
CURRENT STREET ADDRESS (NO P.O. BOX)
HOME PHONE NUMBER with AREA CODE
WORK PHONE NUMBER with AREA CODE
DRIVER'S LICENSE NUMBER with STATE

If your bank returns your check unpaid, the school's bank will automatically forward the returned item to **CHECKCARE**. Please note, these checks are not returned to the school. Once these checks are debited from our account as an unpaid item, we cannot accept payment for them. **CHECKCARE** will be responsible for recovering the face value of the check plus a Florida state-authorized fee. You will receive written notification from **CHECKCARE**, asking you to contact them within 5 days. If written attempts to contact you are not successful, **CHECKCARE** may debit the amounts from your account electronically. If your check was unpaid by your bank due to a bank error, please contact **CHECKCARE** immediately.

CHECKCARE will have multiple payment methods available to settle your account. You will work directly with check care to resolve any issues you may have. In addition, a toll free number will be available for you to call should you have any questions or need assistance.

Please note: This change affects checks written to PLACE, the District Office and to the Schools directly. Checks written for student lunches will continue to be processed by *ePayments* while the Food and Nutrition Services department transitions to the new company.

